

## Yarramundi Cultural Centre | **Booking Form**

For bookings, please email page 2 below to: [admin@yerrabi.org.au](mailto:admin@yerrabi.org.au)

### Conditions of use:

- At Yerrabi Yurwang, we respectfully acknowledge the traditional custodians of the land upon which we work and live.
- To further support the inclusivity of Yerrabi Yurwang as a culturally safe and respectful space we are asking that that any groups using this space commence any meeting with an *Acknowledgement of Country*. Thank you for participating in this respectful practice.
- Please note the fire safety requirements and the minimum and maximum numbers allowed.
- Please also note that Yerrabi Yurwang staff do not set up, pack up, clean or tidy the room before or after use. This is the responsibility of the organisation booking the room.
- If applicable, please provide copies of your Public Liability insurance to [admin@yerrabi.org.au](mailto:admin@yerrabi.org.au)

### Hire Fees (Plus GST)

- There is **NO COST** for our Aboriginal Community Controlled Organisations (ACCOs) to book and use the Cultural Centre. They will need to abide by the other terms in this booking form.

	<b>Full Day</b>	<b>2-4 hours</b>
<b>Daily Rate</b>	<b>\$500</b>	<b>\$250</b>



## Booking Form – email to [admin@yerrabi.org.au](mailto:admin@yerrabi.org.au)

Agreement of Hire and Booking Form	
<b>Organisation/Entity Name</b>	
<b>Contact name</b>	
<b>Phone (work)</b>	
<b>Phone (mobile)</b>	
<b>Email address</b>	
<b>Address:</b>	
<b>Event date(s) and time - date range if applicable</b> <i>(Please include 30min-1hr either side of your event booking time to allow for set up and pack down)</i>	
<b>Event type</b> <i>e.g. meeting, training, workshop, conference</i>	
<b>Is the family Aboriginal</b> <i>(This information is important as we run specific programs for our community, and we want to ensure privacy is maintained). Please provide any relevant details</i>	
<b>Sensitivities/risks</b> <i>e.g. family violence, mental health, drug and alcohol, restrictions on who can attend</i>	
<b>Approximate number of attendees</b>	
<b>Public Liability Insurer (if applicable)</b>	
<b>Policy number (if applicable)</b>	

I have read and acknowledge the Conditions of Hire and agree to meet the conditions.

**Name of hirer:** \_\_\_\_\_

**Signature of hirer:** \_\_\_\_\_

**Date:** \_\_\_\_\_